

The Bath County School Board met in a Regular Meeting on Tuesday, June 3, 2014 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Valley Elementary School.

PRESENT: Mrs. Catherine D. Lowry, Board Chair
 Dr. Ellen R. Miller, Board Vice-Chair
 Mrs. Rhonda R. Grimm, Board Member
 Mrs. Amy R. Gwin, Board Member
 Mr. Saul Pasco, Student Liaison

DRAFT

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
 Mrs. Sharon P. Fry, School Board Deputy Clerk

Mrs. Cathy Lowry, Board Chairman, called the meeting to order at 5:33 p.m. with all members present except Mr. Manion. **13-14: 309
CALL TO ORDER**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) convened in a closed meeting at 5:34 p.m. to discuss the reappointment, appointment, and resignation of specific personnel, conduct exit interviews, hear a parent concern, receive a student discipline report, receive notification of an assessment irregularity, and finalize the superintendent's contract. **13-14: 310
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

On motion by Mrs. Grimm at 7:02 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. **13-14: 311
CERTIFICATION OF
CLOSED MEETING**

Mrs. Lowry called the meeting to order at 7:02 p.m. and led the Board in the Pledge of Allegiance and a prayer. **13-14: 312
CALL TO ORDER FOR
PUBLIC MEETING**

On motion by Mrs. Grimm and seconded by Mrs. Gwin, the Board (4-0 vote) amended the agenda to include *Item - 10C. – Discussion of Current Year School Calendar.* **13-14: 313
APPROVE OR
AMEND AGENDA**

- Tracey Hall, parent, asked the Board to consider adding twenty minutes to the school day; ten minutes in the morning and ten minutes at the end of the school day. Mrs. Hall said this proposal would free up twelve school days allowing students to have a longer summer break. **13-14: 314
PUBLIC COMMENTS**

- Roy Burns, parent, said he felt it was “irreverent and disrespectful” for students to attend school on Memorial Day. Mr. Burns asked the Board to be proactive when scheduling school days so this doesn’t happen again. **13-14: 314 (Con ‘t.) PUBLIC COMMENTS**

- **Staff Recognition of Employees’ Years of Service - Mrs. Hirsh presented certificates and gifts to staff.** **13-14: 315 GOOD NEWS IN BATH COUNTY PUBLIC SCHOOLS**

 - 10 Years** **Stephanie Hiner, Justin Rider, Erin Simmons, Tammy Stinespring, Debbie Swearingin, Shannan Waldeck**
 - 20 Years** **Stevie Hodge, Connie Liptrap, Noreen Mitchell, Sandy Ryder**
 - 25 Years** **Beth Neff, Jeanie Rooklin**
 - 30 Years** **Anita McGuire**
 - 35 Years** **Leslie Brunner, Betty Colvin, Beth Hart, Judy McElwee**
 - 40 Years** **Mary Criser**
 - Staff** **Judy McElwee, Sandie Stinnett**

- **Retirement**

 - Mrs. Hirsh recognized School Board Student Liaison – **William Saul Pasco**
 - Mrs. Hirsh recognized 2014 BCHS **Valedictorian – Ryan Matthew Woodzell and Salutatorian – Julia Belmont Billingsley**
 - 2014 Commonwealth of Virginia Art Poster Contest recognition:
 - BCHS Honorable Mention** **Mikayla Miller**
 - MES Honorable Mention** **Persephane Woods**
 - MES 3rd Place Winner** **Ben Arnold**
 - VES Honorable Mention** **Jillian Brown**

On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (4-0 vote) approved the consent agenda as presented: 13-14: 316 APPROVE CONSENT AGENDA

- **Minutes**
May 6, 2014 Regular Meeting
- **Claims**
Mr. Justin Rider, Business Manager, presented an overview of expenditure summary and a reconciled May 2014 revenue summary. General Fund Payroll - 68139-68150, 68154-68165, Direct Deposit - 2093-2096, Bills – 68151-68153, 68166-68243, and Food Service Payroll - 10356-10360, 10361-10365, Bills - 10366-10373, Direct Deposit - 2093-2095.
- **Reports**
 - Attendance
April 2014 ADM: BCHS 246.95, MES 109.16, VES 227.68, for a total of 583.79.
 - Cafeteria, April 2014
 - Maintenance, May 2014
 - Transportation, May 2014

Mr. Pasco provided an update on MES, BCHS, and VES academic and athletic events.

**13-14: 317
STUDENT
REPRESENTATIVE'S
REPORT**

Mr. Lancaster, Director of Technology, Testing and Administrative Services, provided preliminary Spring 2014 SOL assessment results. To date, Mr. Lancaster reported significant gains in English and Math at all three schools. Mr. Lancaster said new data is coming in every day and it will take several days for makeup tests.

**13-14: 318
PRELIMINARY SPRING
2014 SOL SCORE
RESULTS – MR.
LANCASTER**

Mrs. Hirsh said this agenda item was a follow up to a comment at a previous Board meeting. Items discussed included: implications of adding minutes, shorten the school year/lengthen the summer break, considered adding twenty minutes daily, additional ten in the morning and ten to the afternoon, impact on after schools activities, consider including an additional ten minutes only, instructional integrity of the school day, effect on breakfast/transportation/inclement weather decisions, 180 days must be certified with DOE, impact on SOL testing, preliminary studies, quality of education, hunting season, block scheduling, student summer employment, and public input.

**13-14: 319
DIVISION CALENDAR
2014-2015 – LENGTH OF
SCHOOL DAY –
MR. LANCASTER**

Mrs. Hirsh said school administrative staff would gather data by surveying staff and parents regarding the impact of adding minutes to the day. Mrs. Hirsh plans to present information at the June 23rd closeout meeting scheduled at 10:00 a.m. at the School Administration Building. The Board scheduled a special meeting on June 30th at 7:00 p.m. at School Administration Building to consider calendar changes for SY 2014-15 and to receive public input.

Mrs. Grimm said parents contacted her asking if students go to school all next week, are they going 190 school days or will students finish this week with 185 days? Mr. Lancaster provided background information saying we have missed seventeen school days. He said March 31 and May 26 were added to the current calendar in order to make up additional days. Two early release days on April 17 and June 13 were extended to full days to guarantee Bath County High School met the 140 hour credit requirement. Mrs. Hirsh said we are very close to the minimum requirement with DOE.

**13-14: 320
DISCUSSION OF
CURRENT YEAR
SCHOOL CALENDAR**

On motion by Mrs. Grimm and seconded by Mrs. Gwin, the Board (4-0 vote) approved the appointment of **Scott Youngdahl** as BCHS Spanish teacher.

**13-14: 321
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mrs. Gwin and seconded by Dr. Miller, the Board (4-0 vote) authorized the Superintendent to hire the top candidate for the **BCHS History position**.

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (4-0 vote) approved the following appointments:

- **Mark Hall - BCCHS Computer Lab Manager**
- **Daniel Shifflett - BCCHS Summer Custodian**
- **Jessica Hornsby - School Counselor**

**13-14: 322
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mrs. Grimm and seconded by Mrs. Gwin, the Board (4-0 vote) authorized the Superintendent to **approve resignations and advertise/fill vacancies during the summer.**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) accepted the **resignations of Suzanne Ostling-VES teacher, and LaWanda Riley-Bus Driver,** effective at the end of the school year.

Mr. Rider recommended approval of a resolution to pay the VRS certified contribution rate of 10.23%. Mr. Rider said the 10.23% contribution rate is included in the approved 2014-2015 budget.

On motion by Mrs. Gwin and seconded by Dr. Miller, the Board (4-0 vote) approved a resolution to pay the VRS certified contribution rate of 10.23% as recommended.

**13-14: 323
VRS RATE RESOLUTION
MR. RIDER**

On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (4-0 vote) approved using the Non-Federal Contribution (local dollars) to offset the increase in lunch prices, allowing students to pay the same meal prices next year as they paid for the 2013-2014 school year.

**13-14: 324
MEAL PRICES FOR
2014-2015**

GRADES	PK-5		6-7		BCCHS		ADULT	
	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch	Breakfast	Lunch
2012-2013	.80	1.60	1.05	1.85	1.05	1.85	1.35	2.50
2013-2014	.90	1.65	1.15	1.90	1.15	1.90	1.50	2.75
2014-2015	.90	1.65	1.15	1.90	1.15	1.90	1.50	2.75

Mr. Lancaster provided background information on Bath County Schools' alternative education program, Project RETURN. The program provides nearly \$10,000 of hardware and software each year for students who need online coursework, whether for credit recovery or an extra course that may not have fit into their schedule, or to provide coursework in an alternate setting at school or home to accommodate medical & behavioral needs. Staff support is provided by a school counselor and computer lab manager for encouragement/assistance and to monitor student progress. Mr. Lancaster said a welcome upgrade, "GradPoint", online software was installed this year.

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) approved continued participation in Project RETURN for the 2014-2015 school year.

**13-14: 325
PROJECT RETURN
FOR SY2014-15 –
MR. LANCASTER**

The Board reviewed the following VSBA policies presented in a 1st reading: BDD, CMA, DO, EB, EBB, EC, EDC, GAE/JHG, GBEA, GBEC, GBECA, GBEF/JHCL, GCE, GEA/JOH (Optional), IGAG, IGBA, IGBGA, IGE, IKF, JEA (Option 2), JFC, JFC-R, JFCD, JFCF (Option 1), JFCH, JGD/JGE (Option 1), JHCD, JJAC, JO, JP, KF (option 1), KGB, KGC, KMA, KQ, and LC.

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) approved 1st reading of VSBA Policies: BDD, CMA, DO, EB, EBB, EC, EDC, GAE/JHG, GBEA, GBEC, GBECA, GBEF/JHCL, GCE, IGAG, IGBA, IGBGA, IGE, IKF, JEA (Option 2), JFC, JFC-R, JFCD, JFCF (Option 1), JFCH, JGD/JGE (Option 1), JHCD, JJAC, JO, JP, KF (option 1), KGB, KGC, KMA, KQ, and LC (with the exception of GEA/JOH (Optional) – Acceptance of Electronic Signatures and Records.)

**13-14: 326
VSBA POLICIES -
1ST READING**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (4-0 vote) approved the adoption of the following VSBA Policy & Regulation Revisions, and Proposed Regulation:

- **GDQ – School Bus Drivers**
Revised policy to read “e. have reached the age of 21...”
- **G CBD-R1/GDBD-R1 – Absences and Leaves for Professional & Support Personnel**
Revised policy to read:
Sick leave beyond the fifth consecutive day or when absences become excessive during the school year, (an average of more than one (1) per month), may require a doctor’s certification/return to work statement.
- **JEG-R – Exclusions and Exemptions From School Attendance**
Request approval of proposed regulation to support Policy JEG regarding religious exemptions from compulsory attendance.

**13-14: 327
VSBA POLICY &
REGULATION
REVISIONS, AND
PROPOSED
REGULATION (GDQ,
G CBD-R1/GDBD-R1,
JEG-R)**

On May 5, 2014, Mrs. Hirsh said the renewal rate for health insurance was received and the 2014-2015 budget for Bath County Schools was adjusted to reflect the lower than anticipated costs. Mrs. Hirsh referenced a letter received from the County Administration indicating approval of the school budget at their May 13, 2014 Board of Supervisors meeting. The approval resulted in a reduction of local funds for the General School Fund in the amount of \$181,694. Mr. Rider said a reduction in non-personnel costs included approximately \$55,000, a reduction in year 2 of salary compensation adjustments, and refined projections of new personnel costs. Mr. Rider said no one would receive less than a 2% raise. No adjustments were necessary to the Food Service Fund. The budget was amended to reflect the Board of Supervisors approved budget (May 13, 2014) and the appropriation of funds in the amount of \$9,970,631 for the General School fund, and \$631,726 designated to the Food Service fund.

**13-14: 328
FY 2014-2015
BUDGET APPROVAL**

On motion by Mrs. Gwin and seconded by Dr. Miller (4-0 vote), the Board approved the 2014-2015 revised budget totaling \$10,602,357.

Informational items for Board members included: a letter from Department of Agriculture and Consumer Services regarding review of Bath County Schools USDA Commodity Program, letter from DSLCC regarding the award of a two-year grant by the Alleghany Foundation to "Increase Educational Attainment in the Alleghany Highlands", and a letter from VSBA outlining procedures for newly appointed/elected school board members.

**13-14: 329
ITEMS FOR BOARD
MEMBERS/
CORRESPONDENCE**

There were no comments.

**13-14: 330
PUBLIC COMMENTS**

Mr. Pasco

- Before this year started, he had never been to a Board meeting. He said it has definitely been a memorable experience.
- Thankful for the entire Board, their involvement with the three schools and community.
- Thanked the Board for their kindness and support shown.

**13-14: 331
ITEMS BY BOARD
MEMBERS**

Mrs. Grimm

- Congratulated all school employees for a job well done and their years of service.
- Good luck to seniors, and wished them well in their decisions after graduation.
- Will miss Saul Pasco and thanked him for the detailed reports.
- As school is coming to an end, she wished everyone an enjoyable summer.

Mrs. Gwin

- Mrs. Lowry read a letter of resignation from Mrs. Gwin, Cedar Creek District Representative effective June 30, 2014. The letter cited a family relocation within the county, but not within the Cedar Creek District. Virginia State Code states that you must be domiciled within the district in which you are representing.

Dr. Miller

- Thanked everyone for their attendance at the meeting.
- Appreciate the many years of service by staff members.
- Thanked Mrs. Gwin for her service to the Board.
- Thanked Saul Pasco for his tenure and listening to the Board.
- Referencing upcoming school events, she reminded everyone of the signs around the community stating Parents that Host Lose the Most.

Mrs. Lowry

- Congratulated Saul Pasco and wished him well in new endeavors.
- Congratulated all the graduates of the class of 2014.
- Wonderful staff recognized tonight during the meeting.
- Wished Mrs. Gwin well and said there would be an empty spot on the Board.

On motion by Mrs. Gwin and seconded by Dr. Miller, the Board (4-0 vote) convened in a closed meeting at 9:21 p.m. to discuss the reappointment, appointment, and resignation of specific personnel, conduct exit interviews, hear a parent concern, receive a student discipline report, receive notification of an assessment irregularity, and finalize the superintendent's contract.

**13-14: 332
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

On motion by Dr. Miller at 11:38 p.m., the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**13-14: 333
CERTIFICATION OF
CLOSED MEETING**

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (4-0 vote) approved the **appointment of SY 2014-2015 Licensed Professional Personnel** as recommended. (See attachment A)

**13-14: 334
ACTION FOLLOWING
CLOSED MEETING**

The Board adjourned the meeting at 11:39 p.m.

**13-14: 335
ADJOURNMENT**

Attachment: A – SY 2014-2015 Licensed Professional Personnel

**BATH COUNTY PUBLIC SCHOOLS
RE-APPOINTMENT OF PROFESSIONAL STAFF FOR 2014-2015 SCHOOL YEAR**

BATH COUNTY HIGH SCHOOL**MILLBORO ELEMENTARY****VALLEY ELEMENTARY**

<u>Continuing Contract</u>	<u>Annual Contract</u>	<u>Continuing Contract</u>	<u>Annual Contract</u>	<u>Continuing Contract</u>	<u>Annual Contract</u>
Altizer, Joey	(Probationary)	Armstrong, Donna	Paret, Aimee (Year 2)	Carter, Martha	Fisher, Tina (Year 4)
Bowyer, Karen	Adkins, Sierra (Year 2)	Brunner, Leslie	Secoy, Maria (Year 2)	Chaplin, Debbie	Keyser, Angie (Year 3)
Bradley, Terry	Grubbs, Larry (Year 1)	Crawford, Joey	Notermann, Gretchen (.2)	Criser, Mary	Reish, Charity (Year 3)
Eldredge, Michelle	Sifford, Danny (Year 2)	DeBoe, Heather		Cvecich, Jamie	
Fields, Willis	Cole, Linda (Year 4)	Eaton, Denise		Davis, Diane	
Garcia, Ramona		Forsyth, Connie		Ford, Lori	
Hamilton, Lisa		Hepler, Kris		Gilbert, Erin	
Hicks, Jeff		Lancaster, Kim		Hansford, Lisa	
Hiner, Stephanie		Lee, Jan		Harold, Jean	
Hodge, Adaline		Madison, Sharon		Hart, Beth	
Hooker, Melinda		Manion, Kim		Hevener, Marjorie	
Horner, Courtney		Whitson, Pat		Lindsay, Keith	
Hough, Heather				Lindsay, Tammy	
McLain, Tameria				Martin, Carol	
McMullen, Jane				McGuire, Anita	
Miller, April				Pasco, Kristina	
Mitchell, Noreen				Ragone, Ashleigh	
Ozols, Ed				Redington, Sarah	
Phillips, Kris				Simmons, Erin	
Rooklin, Jeanie				Waldeck, Shannan	
Smith, Kirby					
Smith, Vicki					
Yohe, Amber					

ADMINISTRATORS

<u>Continuing</u>	<u>Annual</u>
Hall, Jane	Coffman, Crystal (Year 2)
Lancaster, Paul	Hicklin, Allison (Year 3)
Rowe, Sarah	

The Bath County School Board met in a Close-Out Meeting on Monday, June 23, 2014 at 10:00 A.M. at School Administration Building.

PRESENT: Mrs. Catherine D. Lowry, Board Chair
Dr. Ellen R. Miller, Board Vice-Chair
Mrs. Rhonda R. Grimm, Board Member

DRAFT

**Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk**

Mrs. Cathy Lowry, Board Chairman, called the meeting to order at 10:06 a.m. with all members present except Mrs. Gwin and Mr. Manion. Mrs. Lowry led the Board in the Pledge of Allegiance and a moment of silence. **13-14: 336
CALL TO ORDER**

**On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) approved the agenda as presented. 13-14: 337
APPROVE OR
AMEND AGENDA**

There were none to be heard. **13-14: 338
PUBLIC COMMENTS**

**On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) approved the consent agenda as presented: 13-14: 339
CONSENT AGENDA
REPORTS**

Attendance

May 2014 ADM: BCHS 248.55, MES 108.00, VES 227.00, for a total of 583.55.

June 2014 ADM: BCHS 248.00, MES 108.00, VES 227.00, for a total of 583.00.

Cafeteria, May 2014

Maintenance, June 2014

Transportation, June 2014

Mrs. Hirsh met with Mr. Harrison, County Administrator, on Friday to discuss CIP projects for the 2004-15 and 2014-16 budget years. The following CIP items were purchased with end of the year school funds: **13-14: 340
CIP UPDATE**

- Refinishing of auditorium stage floor
- Installation of dehumidification units in auditorium
- BCHS lockers

According to Mrs. Hirsh, Mr. Harrison and the Board desire to move forward with the BCHS parking lot and BCHS auditorium. Mrs. Hirsh and Mr. Harrison plan to work together to obtain an engineering study addressing parking lot surfacing, lighting, drainage, etc.

Mrs. Hirsh informed Mr. Harrison that the schools are returning enough end of the year money to the county for the purchase of a school bus.

Mr. Justin Rider, Business Manager, presented an overview of the expenditure summary and un-reconciled revenue summary for June 2014. Unspent funds in the general school fund totaled \$133,797.46 and \$1,088.50 in Food Service funds for a total of \$134,885.96. The excess revenue will be deposited in the county general fund. The final revenue will not be reconciled with the County Treasurer until the week of July 1st, and the final revenue transfer will not be received until June 30th. Most of the savings resulted in the health insurance savings in June 2014 and pro-rated payrolls.

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) approved the June 2014 claims as presented: General Fund Payroll 68244-68255, 68256-68267, 68268-68276, 68277-68285, 68286-68294, 68295-68303, Bills – 68304-68410, Direct Deposit-VA Tax 2097-2108, Food Service Payroll 10374-10378, 10379-10383, 10384-10387, 10388-10391, 10392-10395, 10396-10399, Direct Deposit-VA Tax 2097-2108, Bills – 10400-10415 and authorized the Superintendent to void and/or issue checks as needed to stay within the budget dependent on revenue information and reconciliation with the County Treasurer’s office.

**13-14: 341
FISCAL YEAR
CLOSE-OUT
FY2014 Payment of Claims
FY2014 Revenue Summary**

Mrs. Hirsh asked Mr. Lancaster, Director of Technology, Testing and Administrative Services, to provide recent survey results regarding consideration of adjustment to 2014-15 division calendar. Mr. Lancaster provided an overview of the following results and recommendations:

- There were 246 respondents to the survey: online & paper, parents and staff.
- School affiliation of respondents:
 - BCHS – 33%
 - MES - 28%
 - VES - 40%
- 88% of respondents with a preference indicated that we should “add minutes to the school day to help prevent the school year extending into the second full week of June, as in 2013-14.”
- Of respondents who favored adding minutes to the school day, 58% said to split the minutes between the morning and afternoon, and another 38% favored afternoon only.
- Results were evenly split in whether or not to reduce the number of holidays in the calendar.
- Of respondents who favored reducing the number of holidays, the most favored holiday to reduce was Fall Break/Thanksgiving—55%, followed by Easter—34% and Memorial Day—27%.
- 13% of survey respondents indicated that they did not want to add minutes or reduce holidays.
- 87 respondents added comments, generally underscoring their position on other survey items. Others asked whether or not un-needed minutes/days would be taken off the end of the school year.

**13-14: 342
CONSIDERATION
OF ADJUSTMENT
TO 2014-15 DIVISION
CALENDAR**

RECOMMENDATIONS BY ADMINISTRATORS:

- As the vast majority of respondents favored adding minutes to the school day, and as doing so would reduce the number of June school days and/or other last-minute makeup days, the board may consider adding either 10 or 17 minutes to the school day, divided between morning and afternoon. A 10-minute addition would provide an extra minute per high school period, plus additional time for periods disproportionately affected by 2-hour delay school days, resulting in an anticipated last day of school by the first week of June, though not providing an extra buffer for a more severe winter such as in 2013-14. A 17-minute addition would also provide the extra buffer, if that is desired.

- One option that may help is to recommend that BCHS move homeroom into 1st Period, saving the four-minute travel time between homeroom and 1st period. The four minutes could be subtracted from any additional minutes otherwise added to the day. The disadvantage for BCHS is that when they need to have grade level conversations, they would have to schedule a special time or to occasionally interrupt English classes.
- If holidays are to be reduced, the board may consider reducing the number of Fall/Thanksgiving holidays—the most suggested days in survey responses.
- It is not recommended to pre-determine that unused make-up days/minutes be taken off the end of the school year. In the event of an unusually mild winter, this decision could be made at an appropriate time later in the school year.

**13-14: 342 (Con't.)
CONSIDERATION
OF ADJUSTMENT
TO 2014-15 DIVISION
CALENDAR**

The Board discussed survey results, two hour delays, early releases, serving breakfast, holidays, transportation, quality instruction, SOL testing, number of additional minutes per day and the impact on the school day. Mrs. Hirsh invited the public to attend a special called meeting on June 30, 2014 at School Administration Building at 7:00 p.m. to hear public input prior to a decision on adjustment to 2014-2015 Division Calendar.

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) **approved the corrected version of VSBA Policy IGBA – Programs for Students With Disabilities.**

**13-14: 343
REVISION TO
POLICY IGBA –
PROGRAMS FOR
STUDENTS WITH
DISABILITIES**

Informational items for Board members included a note of appreciation for use of the BCHS auditorium for the summer reading program from the Friends of the Bath County Library.

**13-14: 344
ITEMS FOR BOARD
MEMBERS/
CORRESPONDENCE**

There were no comments.

**13-14: 345
PUBLIC COMMENTS**

Dr. Miller

- Since it looks like we are going to get parking lot upgrades, there is no reason to fundraise. She asked Mrs. Hirsh to give thought to reviving an educational foundation. Mrs. Hirsh plans to gather information regarding the steps, structure and speak with school attorney, Mr. Chris Singleton, regarding legal issues.

**13-14: 346
ITEMS BY BOARD
MEMBERS**

Mrs. Lowry

- Excited that 246 people responded to the survey on lengthening the school day.
- Relieved that the 2014/15 budget process is over.
- Enjoyed high school graduation ceremony. Liked the Saturday morning ceremony with student speakers rather than guest speakers.
- Attended VES awards ceremony.

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) convened in a closed meeting at 11:24 a.m. to discuss the resignation and appointment of personnel, sick leave bank use, and a student matter.

**13-14: 347
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

On motion by Mrs. Grimm at 1:04 p.m., the Board came out of the closed meeting and certified (3-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**13-14: 348
CERTIFICATION OF
CLOSED MEETING**

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (3-0 vote) approved the appointment of 2014-15 Classified Staff (attachment A) and Fall 2014 coaching appointments as listed.

**13-14: 349
ACTION FOLLOWING
CLOSED MEETING**

Football

- | | |
|--------------------------------------|--------------------------------------|
| Varsity Head Coach | Will Fields |
| Varsity Asst. Coach/JV Coach | Larry Grubbs |
| Varsity Asst. Coach/JV Coach (split) | Steve Shaver, Brandon Liptrap |
| Varsity Asst. Coach/JV Coach (split) | Dennis Maddow, Glenn Hiner |
| Volunteers | Robert Plecker, Cory Plecker |

Golf

- | | |
|------------|----------------------|
| Head Coach | Terry Bradley |
| Volunteer | Mark Fry |

Cross Country

- | | |
|------------|----------------------|
| Head Coach | Lisa Hamilton |
|------------|----------------------|

Volleyball

- | | |
|--------------------|------------------------|
| Varsity Head Coach | Susan McRoberts |
| JV Coach | April Miller |

Cheerleading

- | | |
|-----------|-------------------------|
| Sponsor | Selina Weaver |
| Volunteer | Marjorie Hevener |

Flag Corp

- | | |
|---------|----------------------|
| Sponsor | Alexis Slater |
|---------|----------------------|

The Board adjourned the meeting at 1:05 p.m.

**13-14: 350
ADJOURNMENT**

Attachment A – 2014-15 Classified Staff

2014-15 CLASSIFIED STAFF APPOINTMENTS

Secretaries

Donna Campagna
 Patsy Chestnut
 Sharon Fry
 Katie Keyser
 Selena Lacks
 Lucy McCune
 Susan McRoberts
 Beth Neff
 Tracie Reed
 Sandy Ryder

Instructional Assistants

Charmain Black
 Sarah Burns
 Michelle Bush
 Marissa Chestnut
 Betty Colvin
 Dawn Duncan
 Rebecca George
 Christina Harmon
 Dorothy Jenkins
 Susan Keith
 Lynette Lewis
 Suzanna Paxton
 Mary Rogers
 Julie Simmons
 Sandie Smith
 Kathy Sweeney

Food Service Workers

Cassie Ailstock
 Linda Bailey
 Cass Buchanan
 Nora Gibson
 Monique Ingram
 Joyce Lewis
 Connie Liptrap
 Lisa McComb
 Brett Moyer
 Patti Reynolds
 Kathy Robertson
 Deborah Swearengin

Computer Lab Managers

Hilda Hensley
 Jason Rowe

School Nurses

Lisa Jessee
 Glenda Myers

Business Manager

Justin Rider

Custodians

Hershel Adkins
 Mac Bird
 Paul Dean
 Becky Hise
 Rodger Hupman
 Ronnie Liptrap, Sr.
 Dale McCoy
 Jody Shifflett
 Kirk Smith
 David Watkins

Transportation Supervisor

Ronnie Liptrap, Jr.

Food Service Director

Lumina Shifflett

Maintenance Supervisor

Mark Cook

Mechanic

Daniel Marshall

Bus Aide

Norma Dressler

Bus Drivers

Beverly Adkins
 Timmy Black
 Betty Bradberry
 Sonny Clark
 Dawn Duncan
 Stevie Hodge
 Harold Keyser
 David Liptrap
 Ronnie Liptrap, Sr.
 Gray Peery
 Steve Sweitzer
 Tammy
 Stinespring
 Sharon Wells

SB Approved 6-23-14

The Bath County School Board met in a Called Meeting on Monday, June 30, 2014 at 7:00 P.M. at School Administration Building.

PRESENT: Mrs. Catherine D. Lowry, Board Chair
Dr. Ellen R. Miller, Board Vice-Chair
Mrs. Rhonda R. Grimm, Board Member
Mrs. Amy R. Gwin, Board Member
Mr. William K. Manion, Board Member

DRAFT

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mrs. Cathy Lowry, Board Chairman, called the meeting to order at 7:00 p.m. with all members present. Mrs. Lowry led the Board in the Pledge of Allegiance and a moment of silence.

**13-14: 351
CALL TO ORDER
PLEDGE OF ALLEGIANCE
AND MOMENT OF
SILENCE**

On motion by Mrs. Gwin and seconded by Mr. Manion, the Board (5-0 vote) approved the agenda as amended to include a second *Public Comments* after Item 4 and revised Item 5 to include *Consideration of an Interim Cedar Creek Board member*.

**13-14: 352
APPROVE OR
AMEND AGENDA**

A letter written by Joan Mackey was distributed to Board members, suggesting that the Board find ways to improve instruction rather than ways to decrease instruction by cutting days.

**13-14: 353
PUBLIC COMMENTS**

According to Mr. Lancaster, Mrs. Rowe, has endorsed merging the BCHS homeroom period into the first period. Mr. Lancaster said this would lengthen the first period by six minutes thus eliminating four minutes of travel time. Mr. Lancaster said an additional ten minutes is all that is needed in order to accommodate the special situation we had this past year with the bad weather. Mr. Lancaster and Mrs. Hirsh recommended an additional ten minutes be added to the end of the day for all three schools so students wouldn't have to get on the bus earlier in the morning. Board member discussion included: homeroom changes, club meetings, 2 hour delay schedules, student loss of instructional days, adjust holiday schedules, evaluation of any adjustments at the end of the year, SOL testing, Thanksgiving and Christmas holidays, consider ending 1st semester prior to Christmas break and exams prior to Christmas, remove three days from Thanksgiving holiday week, 246 survey responses; 88% indicated they wanted to add minutes to school year.

**13-14: 354
DISCUSSION OF
ADJUSTMENT TO
2014-2015 DIVISION
CALENDAR**

Mrs. Hirsh suggested the Board make a decision on adjusting the minutes for the upcoming 2014-15 school year and evaluate changes at the end of the year. She suggested sharing ideas discussed during the meeting tonight with the calendar committee as they prepare the 2015-16 school calendar.

**13-14: 354 (Con't.)
DISCUSSION OF
ADJUSTMENT TO
2014-2015 DIVISION
CALENDAR**

On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (5-0 vote) approved the addition of ten minutes to the end of the school day for the upcoming 2014-2015 school year.

- Jamie Gwin, parent, suggested the Board schedule Saturday make-up days in order to solve some of the problems with school extending until mid June.
- Kim Manion, teacher, said she was not in favor of adding minutes to the day because that would not get the instructional days back.

**13-14: 355
PUBLIC COMMENTS**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (5-0 vote) convened in a closed meeting at 8:10 p.m. to discuss a student matter, continuation of superintendent evaluation and to consider a letter of interest in the Cedar Creek position as an interim board member (vacated by Amy Gwin).

**13-14: 356
CLOSED MEETING**

On motion by Dr. Miller at 8:25 p.m., the Board came out of the closed meeting for a brief recess and certified (4-0 vote-roll call, Mrs. Gwin absent) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**13-14: 357
CERTIFICATION OF
CLOSED MEETING**

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (4-0 vote, Mrs. Gwin absent) approved the appointment of Eddie H. Ryder as interim Cedar Creek interim board member until December 31, 2014.

**13-14: 358
ACTION FOLLOWING
CLOSED MEETING**

The Board returned to Closed Meeting at 8:30 p.m.

**13-14: 359
CLOSED MEETING**

On motion by Dr. Miller at 10:25 p.m., the Board came out of the continued closed meeting and certified (4-0 vote-roll call, Mrs. Gwin departed the meeting at 9:45 p.m.) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**13-14: 360
CERTIFICATION OF
CLOSED MEETING**

No action was taken.

**13-14: 361
ACTION TAKEN
FOLLOWING CLOSED
MEETING**

The Board adjourned the meeting at approximately 10:30 p.m.

**13-14: 362
ADJOURNMENT**